

Guidelines for Submitting Nominations for Faculty Community Service Awards

The Excellence in Community Service Award annually recognizes two staff and two faculty members at Missouri State University who make the greatest contribution to community efforts. The award is intended to recognize those individuals volunteering their time to serve significant interests. At this time invitations are sought for the nominations of full-time Missouri State faculty members.

Nomination for:

Name: _____ Phone: _____

Address: _____

Nominee's Position: _____ Department: _____

In 250 words or less, please submit a letter of nomination along with this form describing activities and contributions to community causes which make you think this person is someone deserving significant recognition. We are looking for a simple, direct description of how the individual's efforts contribute to the quality of life in his/her community.

Nominations should stress the extent of the nominee's involvement, the significance of the involvement to the organization(s) or community, and the breadth of impact the individual has had.

Nominees shall have exhibited a sustained commitment to community service which transcends professional respectability and which results in a significant impact on one or more organizations or to their community in general. Specific examples of the impact of the involvement should be provided.

Copies of additional existing material about the person may be attached (e.g., resume, articles, etc.), but note that such information is not required.

Your name: _____ Phone: _____

Address _____

Mail to: Community Service Award
c/o Toni Montgomery
ALUM 400
Missouri State University
901 S. National
Springfield, MO 65897

Deadline: March 27, 2009