

## Public Affairs Week 2017 Voter Registration Drive

Each year Public Affairs Week hosts a voter registration drive in an effort to prepare students to be engaged citizens in our democratic process through local, state and national elections.

### 4 Step Volunteer Instructions

**STEP #1:** Simply smile ☺ and ask, "Do you need to get registered to vote?"

#### **IF YES:**

**STEP #2:** Ask, "Do you want to vote in Springfield-Greene County issues or do you want to vote for your Hometown issues through absentee ballot?"

**Give them a voter registration card.** *(sample card shown next page)*

#### IF THEY SAY SPRINGFIELD/GREENE COUNTY:

- **BOX #5:** They should enter their campus or local address in box #5.

#### IF ANOTHER TOWN:

- **BOX #5:** Person will enter their hometown/permanent address of where they want their vote to count. (i.e. West Plains, Kansas City, St. Louis)
- **BOX #6:** Can be their campus/local address or can use hometown address if prefer.

**STEP #3:** Detach the lower portion of the card and place in the designated table envelope. Give the person the top portion. Thank them and give one of the resource cards and any giveaways provided.

**STEP #4:** Please show these instructions to the next volunteer following your time slot and pass along any helpful information you may have learned about the process.

#### **Frequently Asked Questions:**

- We can only register Missouri voters. If someone wants another state, give the Voting Resources Card provided at the table.
- Springfield is located in Greene County. **Next election in Springfield, MO is November 7, 2017**
- If a person moves after filling out this voter registration application, they will have to fill out another Voter Registration-Change of Address, before voting in their next election.
- It is okay to not have a copy of personal ID to accompany this Application. The person will receive a Preliminary Card instead of a Permanent Card. At the voting poll, they will have to present the Preliminary Card along with an appropriate form of ID."
- Must be a U.S. Citizen and 18 years old at the time of whatever election they are voting in.
- If you are unable to answer a question, write down their contact information and the Office of Public Affairs Support will follow-up with them.
- How do I know my registration has been received and processed? The application will be turned in by the MSU Office of Public Affairs Support to the appropriate County Clerk's office in MO. They will be mailed a confirmation within 7 business days. If don't receive in 14 days, contact the appropriate County Clerk's office.

**If you have questions or need assistance in any way, call Stacey Trewatha-Bach with Public Affairs Support at 417-860-9312 (cell) or the Citizenship & Service Learning office at 836-5774, PSU rm. 131.**



# MISSOURI VOTER REGISTRATION APPLICATION

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USE PEN - PLEASE PRINT CLEARLY

PC

1	ARE YOU A CITIZEN OF THE UNITED STATES OF AMERICA? <input type="checkbox"/> YES <input type="checkbox"/> NO		2	WILL YOU BE 18 YEARS OF AGE ON OR BEFORE ELECTION DAY? <input type="checkbox"/> YES <input type="checkbox"/> NO	
<b>If you checked no in response to either of the above questions, do not complete this form.</b>					
3 <input type="checkbox"/> NEW REGISTRATION <input type="checkbox"/> ADDRESS CHANGE <input type="checkbox"/> NAME CHANGE			FOR OFFICE USE ONLY REGISTRATION NO.		
4 LAST NAME		FIRST NAME		MIDDLE NAME	
				SUFFIX (CIRCLE) JR. SR. II III IV <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	
5 ADDRESS WHERE YOU LIVE (HOUSE NO., STREET, APT. NO. OR RURAL ROUTE AND BOX - NO PO BOXES)			CITY		ZIP CODE
6 ADDRESS WHERE YOU GET YOUR MAIL (REQUIRED IF DIFFERENT FROM #5 ABOVE)			CITY		STATE
					ZIP CODE
7 DRIVER'S LICENSE NUMBER IF YOU DO NOT HAVE A DRIVER'S LICENSE, PLEASE LEAVE BLANK.			8 LAST 4 DIGITS OF SOCIAL SECURITY NUMBER* IF YOU DO NOT HAVE A SOCIAL SECURITY NUMBER, PLEASE LEAVE BLANK.		
9 DATE OF BIRTH (MM/DD/YYYY)		10 PLACE OF BIRTH (OPTIONAL)		11 DAYTIME PHONE NO. (OPTIONAL)	
				12 EMAIL ADDRESS (OPTIONAL)	
13 NAME AND ADDRESS ON LAST VOTER REGISTRATION NAME _____ ADDRESS _____ CITY _____ STATE _____ COUNTY _____ If currently registered in another state or county please complete this box.			14 I hereby certify that I am a citizen of the United States and a resident of the state of Missouri. I am at least seventeen and one half years of age. I have not been adjudged incapacitated by any court of law. If I have been convicted of a felony or a misdemeanor connected with the right of suffrage, I have had the voting disabilities resulting from such conviction removed pursuant to law. I swear under penalty of perjury that all statements made on this card are true to the best of my knowledge and belief. I understand that if I register to vote knowing that I am not legally entitled to register, I am committing a class one election offense and may be punished by imprisonment of not more than five years or by a fine of between two thousand five hundred dollars and ten thousand dollars or by both such imprisonment and fine.  Date _____ Signature _____		
15 RURAL VOTERS: COMPLETE THIS SECTION IF YOU LIVE OUTSIDE THE CITY LIMITS OF ANY CITY. I live _____ miles N S E W (circle one) of _____ (landmark or junction). Section, Township and range _____ My neighbors are _____					
<input type="checkbox"/> Check here if you are interested in working as an Election Judge      Warning: Conviction for making a false statement may result in imprisonment for up to five years and/or a fine up to \$10,000.					

MO 291-0169 (REVISED 09/14) \*Required for registration pursuant to §115.155 RSMo and §115.158 RSMo.

### Box #3 on the Application:

- First-time Voter Registration in Missouri? **(check the box - New Registration)**
- Already registered, but have moved into a new city/county/jurisdiction in Missouri? **(check box - New Registration)**
- Already registered, but have changed addresses within the same city/county/jurisdiction? **(check box - Address Change)**
- Change your name on a current voter registration **(check box - Name Change)**

**I can't remember if I am registered to vote.** Can find out at [www.sos.mo.gov/elections/voterlookup](http://www.sos.mo.gov/elections/voterlookup)

### What are appropriate forms of ID?

- Current or valid photo ID (driver's license or passport)
- Current utility bill
- Bank statement
- Government check
- Paycheck or other document that shows your name and address
- Birth certificate
- Native American tribal document
- Other proof of citizenship

### Who is the Greene County election authority?

Greene County – County Clerk's Office  
 Elected Official: Shane Schoeller  
 940 Boonville, Rm. 114  
 Springfield, MO 65802  
 (417) 868-4055 [www.greenecountymo.org/election](http://www.greenecountymo.org/election)